

Standing Rules for the Northeast Georgia Federation

1. The Secretary shall be responsible for keeping the minutes of the Executive meetings in a binder type book for permanent records. All records from the Secretary shall be given to the new elected Secretary at the General Meeting of the year.
2. The Treasurer shall keep copies of the reports given at the meetings in a binder for permanent records. All payment transactions should be completed by the General Meeting, and checks and records be given to the new Treasurer. Treasurer shall assist the new Treasurer in getting bank records transferred as soon as possible.
3. Two officers should be on the signature cards at bank, Treasurer and President or other officer directed by the Executive committee.
4. If and when new officers are elected, name badges for the new officers shall be ordered by the Treasurer. In December the existing officers shall give the Badge bearing the name "Northeast Georgia Federation" which gives the title of officer, to the Existing President or Treasurer. The new badges are to be presented to the new officers at the first Executive meeting of the year.
5. The Northeast Georgia Federation welcome all callers, cuers, GSSDA Officers, and their taws to all NEGF activities at no charge.
6. Election of officers; if husband and wife or any two persons are designated to serve one office by the nominating committee, it will be designated as co-officers. Husband and wife are not automatically co-officers.
7. The Vice-President will be responsible for booking Callers and Cuers for the Federation Dances. The Vice-President will maintain a schedule of booking Callers two years in advance and Cuers one year in advance.
8. The Executive Committee will determine each year the location of Executive meetings which will be held the first Sunday of the month of the Federation Dance. Should the first Sunday fall on a holiday weekend the Executive Committee can elect to hold the meeting on another day.

Standing rules can be changed by the Executive Committee by a majority vote of the committee.